

DROITWICH WATERWAYS (PAMELA MAY) TRUST

Minutes of Steering Group meeting held on 12.06.2026

1. **Present:** Andy Millwood, Mike Griffiss, Jim Gillespie, Margaret Rowley, Lynda Gillespie

Apologies: David Aspinall, Tracey Killigrew, Russ Killigrew, James Cowlshaw, John Collins, Emma Williams
2. **Minutes of the meeting** on March 27th, 2026, were approved and signed.
3. **Matters arising**
Worcester and Birmingham own the large trailer in the yard. 1 milestone to be retained.
4. **Report from the Trustees:** Registering directors with Company House still causing problems, re-elections will take place at the AGM, Tuesday June 16th.
5. **Financial Report.** Current Account , £4,900, This contains money paid for fish and chips and cream tea trips. Business Account, £1100
6. **Boat Update**
 - a. **Container and yard :** 1st container is empty and will be removed first. The skip is two thirds full. Any scrap revenue from the containers to be used for a new shed. MR to contact Wychavon re rubbish and rubble in bins. The importance of having a long term base was discussed, including the importance of space, containers and a meeting room. MR to invite local councillors to the yard to highlight our requirements. The possibility of using the Marina as a base was discussed.
 - b. **Motor:** The new motor is now in place. It behaves differently, need to monitor the speed, it is very quiet. The deadman is not fitted yet. Use the motor drive key on the control panel for the time being
 - c. **Solar Panels:** The new panela are at Ortomarine, John Gidlow will fit them, Ortomarine to do the electrics. The inverter to be turned off on the screen.
7. **Documentation:** Review Crew Briefing Sheet and the Skipper's Responsibilities.
8. **Festivals:** We have 7 days of festival trips this year. Income from these is very weather dependent. There were 4 bookings for the Rick Mayall Festival, 2 each evening. Duck Race tickets for Saltfest are at the printers.
9. **Fund Raising:** Community bin at Waitrose for 3 months starting July 1st. Toy tombola at Saltfest. Duck Race at Saltfest. A replacement table and chair are needed for the gazebo.
10. **Training:** Paul Is organising a team of 4 for training. More details later. Crews are encouraged to view the videos on the website.
11. **Bookings:** Bookings are holding up with many groups opting for fish and chips or cream teas.
12. **Crewing:** Cream Teas will be taken to the yard before the start of the trip. Hosts for Cream Tea trips and couriers for Fish and Chip trips are needed.

13. Environmental: Margaret to contact David Beauchamp re availability for work on the Pamela May reserve.

14,AGM: Anyone considering becoming a co-opted trustee to contact Margaret.

15.AOB: First Aid training to be organised for a Friday

16. Date of Next Meeting: Friday August 14th at 2pm at The Old Cock